

**San Jacinto College District
Regular Board Meeting Minutes**

June 15, 2020

The Board of Trustees of the San Jacinto Community College District met by videoconference at 7:00 p.m., Monday, June 15, 2020 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting was available to the public via a live stream. At least a quorum of the Board was present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Absent: John Moon, Jr., Vice Chair

Chancellor: Brenda Hellyer

Others Present: Bo Hopper
Joseph Pena
Sandra Ramirez
Mandi Reiland
Teri Zamora

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:10 p.m.

Roll Call of Board Members: Chair Marie Flickinger conducted a roll call of the Board members:
Erica Davis Rouse
Dan Mims
John Moon, Jr. - absent
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags:

The invocation was given by Teri Zamora. The pledges to the American flag and the Texas flag were led by Dan Mims.

Special Announcements, Recognitions:

1. Mandi Reiland read an announcement regarding the meeting process.
2. Dr. Brenda Hellyer officially revealed that the Gala with a Twist hosted by the San Jacinto College Foundation raised approximately \$360,000.

Student Success Presentations:

1. Dr. Brenda Hellyer reviewed the Fall to Spring First Time in College Persistence Rates.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board from Carla Ruffins, for the plant sent in memory of her father.
2. A thank you was sent to the Board from Levita Vaughn, for the plant sent in memory of her husband.
3. A thank you was sent to the Board from Imelda Rodriguez, for the plant sent in memory of her mother.
4. A thank you was sent to the Board from Connie Gomez, for the plant sent in memory of her father.
5. A thank you was sent to the Board from Kelly Barnes, for the plant sent in memory of her father.
6. A thank you was sent to the Board from Mary Hinds, for the plant sent in memory of father.
7. Opportunity News June 2020
8. Senior Focus Summer 2020
9. Career Focus Spring 2020

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:

There were no citizens desiring to be heard before the Board of Trustees.

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements April 2020
 - b. San Jacinto College Monthly Investment Report April 2020
- B. San Jacinto College Foundation Financial Statements

C. Capital Improvement Program

- Motion 10032** Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of
Consideration of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses
Approval of Relating to Federal and State Grants.
Amendment to
the 2019-2020
Budget for Motion Carried.
Restricted
Revenue and Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Expenses Nays: None
Relating to
Federal and
State Grants
- Motion 10033** Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler for
Consideration of approval of Articulation Agreement Between San Jacinto College and
Approval of Franklin University.
Articulation
Agreement
Between San Motion Carried.
Jacinto College
and Franklin Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
University Nays: None
- Consideration of** Informational item on Policy IV.4000.B, Americans with Disabilities Act –
Approval of First Reading.
Policy
IV.4000.B, **No vote required.**
Americans with
Disabilities Act –
First Reading
(Informational
Item)
- Consideration of** Informational item on Policy IV.4005.A, Remote and Alternate Work
Approval of Arrangements – First Reading.
Policy
IV.4005.A, **No vote required.**
Remote and
Alternate Work
Arrangements –
First Reading
(Informational
Item)
- Motion 10034** Motion was made by Dan Mims, seconded by Keith Sinor, for approval of the
purchasing requests.

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|---|---|---------------|
| Consideration of Purchasing Requests | Purchase Request #1 Method of Procurement for Generation Park Surface Parking | \$ - |
| | Purchase Request #2 Contract for Construction Manager at Risk for Central Campus McCollum Renovations | 29,500 |
| | Purchase Request #3 Increase Contract Amount for Generation Park Academic Building | 195,685 |
| | Purchase Request #4 Additional Funds for Architectural Services for South Campus Longenecker Building Renovation | 118,000 |
| | Purchase Request #5 Method of Procurement and Contract for South Campus Circulated Hot Water Piping Replacement | 193,100 |
| | Purchase Request #6 Renew the Contract for Disaster Recovery Services | 750,000 |
| | Purchase Request #7 Renew the Contract for Landscaping Services | 550,000 |
| | Purchase Request #8 Additional Funds for Technology Purchases | 550,000 |
| | Purchase Request #9 Purchase Medical Simulation Integrated Software & Audiovisual Systems | 292,453 |
| | Purchase Request #10 Contract for Flood Insurance | 218,469 |
| | Purchase Request #11 Additional Funds for Legal Services | 198,000 |
| | Purchase Request #12 Additional Funds for Media Buying and Placement Services | 205,000 |
| | Purchase Request #13 Additional Funds for Software Maintenance Services | <u>50,000</u> |
| TOTAL OF PURCHASE REQUESTS | \$3,350,207 | |

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

Motion 10035 Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, to approve
Consent Agenda the consent agenda.

- A. Approval of the Minutes for the May 11, 2020 Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), 2019-2020 Stipends and Market Premium Salary Schedule, 2019-2020 Part-Time Hourly Salary Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

**Items for Discussion/
Possible Action** There were no additional items discussed.

Adjournment: Meeting Adjourned at 7:28 p.m.